

# PEPP *Talk* . . .

## on Transferring Money into PEPP

This PEPP *Talk* provides members of the Public Employees Pension Plan (PEPP) with information on transferring monies into their PEPP account from another type of registered retirement plan.

### Transferring Money into PEPP

- All PEPP members, including Variable Pension Benefit (VPB) members may transfer monies from another type of registered retirement plan into their PEPP account. These types of transfers are identified as *voluntary transfers*.
- Transfers to PEPP can be done directly from Registered Retirement Savings Plans (RRSPs), Locked-in Retirement Accounts (LIRAs), other Registered Pension Plans (RPPs), Prescribed Registered Retirement Income Funds (pRRIFs), Life Income Funds (LIFs) or Locked-in Retirement Income Funds (LRIFs).
- Employers are *not* required to contribute toward these transfers.
- Transfers received for PEPP members remain inaccessible<sup>1</sup> at PEPP as long as you are employed with a PEPP participating employer.
- VPB members may transfer registered money into their *VP Benefit* account at any time and have full access to the money. VPB members must complete a *Spouse's Consent to Transfer Outside Registered Monies into Variable Pension Benefit (VPB)*. The form is available on our website.
- **At termination or retirement:**
  - transfers from non-locked in sources (like RRSPs and RRIFs) made on or after January 1, 2001 will become accessible. You can use these monies in any manner you choose.
  - transfers from locked-in registered pension plans (like RPPs and LIRAs) will remain locked-in and can only be used to provide a retirement income.
- Provided you are still a PEPP member, transfers are accepted any time after termination or retirement.

All transfers in must qualify for administration under *The Public Employees Pension Plan Act*. This means that the exporting plan must agree to the monies being administered under PEPP legislation.

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<sup>1</sup> "Inaccessible" voluntary contributions cannot be withdrawn as cash until termination or retirement.

## Steps for Transferring Money into PEPP

- Contact PEPP to let us know your intentions.
- If you are considering making a transfer from a RPP or LIRA contact PEPP first, so we may determine whether or not your monies can be transferred.
- PEPP will send you a Canada Revenue Agency (CRA) T2033 for non-locked transfers and a T2151 for locked-in transfers with the Transferee section completed showing the money is to be transferred to PEPP.
- Complete the personal information section of the T2033 or T2151 and then have the financial institution or pension plan that is administering your RRSP, LIRA or RPP complete the Transferor section.
- The financial institution will then send the form and the transfer amount to PEPP.
- A confirmation will be sent to you and the financial institution when PEPP receives the transfer.
- Your transfer will be invested according to your existing investment instructions unless you notify PEPP otherwise.

## Non Locked-In Transfers

All or a portion of an RRSP, including spousal RRSPs where the PEPP member is the annuitant, may be transferred to PEPP. A transfer is not subject to the maximum contribution limit imposed by the *Income Tax Act* (Canada) since the maximums were applied at the time the original RRSP was purchased.

Depending on the type of transfer account, there may be a fee imposed by the financial institution to close and/or transfer prior to maturity.

## Locked-In Transfers

Due to variances in pension legislation you must contact PEPP for approval to transfer from locked-in sources (LIRAs, RPPs, LRIFs and LIFs). You must also contact the administrator of the account or plan you wish to transfer from, to determine if they will allow the transfer into PEPP. The LIRA/RPP/LRIF/LIF Administrator will need to know that PEPP is governed by *The Public Employees Pension Plan Act*.

A transfer from a Pension Plan or LIRA must qualify for administration under *The Public Employees Pension Plan Act*. Any transfers received that cannot be governed by this legislation will be returned to the transferring institution and any loss of income incurred will be at your cost.

## Investing Your Transfers

Your transfer will be invested according to your existing investment instructions, unless you notify PEPP of a change. Any changes you request will be applied to your entire account balance.

PEPP has several investment options. Deciding which PEPP fund to invest in is a personal decision. It is recommended that you complete the PEPP Member Investor Profile, which is a questionnaire designed to help you make your investment choices. It is not a substitute for professional financial advice; it is a guide only. The Investor Profile and Fund Fact Sheets are available on the website.

## Benefits of Transferring to PEPP

- Consolidation of your registered monies may make managing your retirement investments easier.
- PEPP contracts professional investment managers. There is one low administrative fee that combines investment manager fees, custodian fees and administration fees.
- Like RRSPs there is protection from creditors. Your transfer cannot be attached or seized by creditors. *The Family Property Act* and *The Enforcement of Maintenance Orders Act, 1997* are exceptions to this provision.

## Other Considerations Before Transferring to PEPP

- You cannot access the money as long as you are employed with a PEPP participating employer.
- Pension plans require you to name your spouse as beneficiary unless a spousal waiver form is completed.

## Other PEPP information that may interest you:

- ***PEPP Talk on Voluntary Contributions***  
provides information on making voluntary contributions by payroll deduction to your PEPP account
- ***PEPP Talk on Reciprocal Transfer Agreements***  
provides information and explanations that are helpful if you are considering transferring money from another Registered Pension Plan into PEPP
- ***PEPP Talk on Changing Your Investment Options***  
provides information about changing how your future contributions are invested and transferring units among the available funds within the Plan
- ***PEPPTalk - Units and Unit Values*** provides information on buying and selling units you transfer out of or into the Plan or among the PEPP funds.
- ***Fund Fact Sheets***  
provides information such as rates of return, and administration fees for each of the PEPP Funds.
- ***Information Summary to Investment Options in PEPP***  
provides information about PEPP, purchasing units in investment funds, risk factors and performance objectives.

These and other information on PEPP is available on our website at [www.peba.gov.sk.ca](http://www.peba.gov.sk.ca)

## Questions

For further information about transferring money into PEPP, contact:

Public Employees Pension Plan (PEPP)  
**c/o Public Employees Benefits Agency (PEBA)**  
1000 - 1801 Hamilton Street  
REGINA SK S4P 4W3

Phone: 306-787-5442, in Regina  
or toll free at 1-877-275-7377 (from outside the Regina calling area)

FAX: 306-787-0244

WEBSITE: [www.peba.gov.sk.ca](http://www.peba.gov.sk.ca)

EMAIL: [pepp@peba.gov.sk.ca](mailto:pepp@peba.gov.sk.ca)

The information contained in this issue of PEPP *Talk* does not replace or supersede *The Public Employees Pension Plan Act* or *The Pension Benefits Act, 1992* or related regulations. In the event of any misunderstanding or conflict, the Acts and Regulations will prevail. Please contact PEPP if you are or were working outside Saskatchewan. Your pension may be subject to the legislation of another province.

The Public Employees Pension Plan produces issues of PEPP *Talk* as a service to its members. These documents provide information on specific provisions of the Plan. Plan information is available in a variety of other forms including: issues of PEPP *Talk* on other topics; our newsletter, *Pension Perspectives*; PEPP Member Booklet; and the PEPP home page [www.peba.gov.sk.ca/pensions/pepp/home.html](http://www.peba.gov.sk.ca/pensions/pepp/home.html)

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