

# Employee Checklist



Employee Checklist to Apply for the  
Disability Income Plan

## 1. Employee Name:

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## 2. Employer/Division:

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- Contact your Employer/Human Resources Department
- Direction to Pay Form (if applicable)
- Long - Term Disability Benefits - Employee Statement
- Direct Deposit Form/ Void Cheque
- Attending Physicians Statement
- Supporting Medical Information (if applicable)

## 3. Forms can be found on our website:

[http://www.peba.gov.sk.ca/benefits/  
disability-income-plan/plan-forms](http://www.peba.gov.sk.ca/benefits/disability-income-plan/plan-forms)